

# Contents

<b>UNIT</b> 1	<b>Profiling a group of people</b>	<b>1</b>
<b>UNIT</b> 2	<b>Profiling a person</b>	<b>31</b>
<b>UNIT</b> 3	<b>Focusing on a social trend (I)</b>	<b>57</b>
<b>UNIT</b> 4	<b>Focusing on a social trend (II)</b>	<b>81</b>
<b>UNIT</b> 5	<b>Writing a summary</b>	<b>113</b>
<b>UNIT</b> 6	<b>Writing a book review</b>	<b>141</b>
<b>UNIT</b> 7	<b>Writing a literature review</b>	<b>165</b>
<b>UNIT</b> 8	<b>Writing a research proposal</b>	<b>203</b>