



# Contents

<b>UNIT 1</b>	<b>Definition</b>	<b>1</b>
<b>UNIT 2</b>	<b>Classification</b>	<b>27</b>
<b>UNIT 3</b>	<b>Process and procedure</b>	<b>55</b>
<b>UNIT 4</b>	<b>Illustration</b>	<b>79</b>
<b>UNIT 5</b>	<b>Comparison and contrast</b>	<b>109</b>
<b>UNIT 6</b>	<b>Cause and effect</b>	<b>141</b>
<b>UNIT 7</b>	<b>Argumentation</b>	<b>167</b>
<b>UNIT 8</b>	<b>Counter-argumentation</b>	<b>195</b>